

Renfrew County and District Board of Health

Regular Board Meeting

Tuesday, May 30, 2017

The meeting of the Regular Board of Health of Renfrew County and District Board was held in the RCDHU Classroom, at 7 International Drive, Pembroke, Ontario.

Present:

Mayor Janice Visneskie Moore	Chair
Ms. Carolyn Watt	Vice-Chair
Mayor Michael Donohue	Member
Mayor Jane Dumas	Member
Mr. J. Michael du Manoir	Member
Mr. Daniel Janke	Member
Mr. Wilmer Matthews	Member
Councillor Christine Reavie	Member
Mayor John Reinwald	Member

Staff:

Ms. Vicki Benoit	Acting Manager, Clinical Services
Dr. Robert Cushman	Acting Medical Officer of Health
Ms. Heather Daly	Director, Corporate Services/Acting Chief Executive Officer
Ms. Carolyn Froats-Emond	Registered Dietitian, Health Promotion
Mr. Mike Grace	Acting Manager, Environmental Health
Ms. Marilyn Halko	Executive Assistant
Mr. Greg Kirke	Coordinator, Environmental Health
Ms. Liz McLaren	Coordinator, Health Promotion Programs
Ms. Carla Walters	Manager, Health Promotion/Family Health

Regrets:

Reeve Peter Emon	Member
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01. a. Call to Order

J. Visneskie Moore called the meeting to order at 10:00 a.m.

J. Visneskie Moore welcomed Mr. Daniel Janke, as a publically appointed member, to the Board.

b. Agenda Approval

A motion by C. Reavie; seconded by M. Donohue; to approve the agenda as amended.

c. Declaration of Conflict of Interest (COI)

No COIs were declared.

d. **Delegations**

i) **Vector-Borne Disease**

- **Lyme**
- **West Nile Virus**

Greg Kirke, Coordinator, Environmental Health, gave a slideshow presentation, ***Vector-Borne Disease (West Nile Virus and Lyme Disease)***.

Some of the key points included in the presentation were:

- That protection is the best defence (“fight the bite”), by using DEET, wearing long sleeves and long pants, tucked into socks
- That the above defence be continued throughout deer season
- That a ***Lyme Disease Update*** letter was sent to health care providers in Renfrew County and District
- That Arnprior is considered an at-risk area for Lyme Disease.

ii) **Flooding**

Mike Grace, Acting Manager, Environmental Health, gave a slideshow presentation to the Board, ***Renfrew County and District Flooding - 2017 - Health Unit Response***.

Issues following flooding include:

- Safe drinking water (private wells)
- Malfunctioning septic systems
- Exposure to flood waters
- Indoor air quality (mold)
- Electrical safety
- Clean-up measures.

Mike Grace answered questions raised by the Board.

iii) **“Water Does Wonders”**

Carolyn Froats Emond, Registered Dietitian, gave a slideshow follow-up presentation, ***Water Does Wonders Pledge***, to the Board, for the ***SipSmart!™ Ontario – Renfrew County Program***. She recommended that Board endorse the GOLD level pledge at www.waterdoeswonders.ca.

Possible next steps were outlined as:

1. MOH send notice of signing pledge to Ontario Boards of Health, aPHa, Ontario Society of Nutrition Professionals in Public Health, provincial Healthy Kids Community Challenge projects
2. MOH send notice of pledge signing and challenge Renfrew County HKCC project partners (400+) to take the pledge
3. BOH members support public health efforts to reduce availability of sugary drinks in municipal and recreation facilities, schools and day cares

C. Froats Emond answered questions from Board.

Action: J. Visneskie Moore to make arrangements for Dr. Cushman and

Carolyn Froats Emond to present “**Water Does Wonders Pledge**” at a future County Council meeting.

Resolution: # 1 BoH 2017-May-30

A motion by W. Matthews; seconded by C. Reavie; that the RCDHU commit to the gold pledge and the 3 next steps as presented in support of the SipSmart Program and Water Does Wonders.

Carried

iv) Fentanyl Update

A slideshow presentation, by Vicki Benoit, Acting Manager, Clinical Services, was a follow-up to the staff presentation at the Regular Board meeting on Tuesday, April 25, 2017 - **Opioid Overdose Prevention and Response**.

As a result of feedback from three information sessions held in Barry's Bay, Renfrew and Pembroke, in April 2017, additional **Fentanyl and Overdose Community Sessions** will be offered at the following locations:

- Deep River – Tuesday, June 13, 2017, Mackenzie Community School
- Pembroke – Wednesday, June 14, 2017, École Secondaire Catholique Jeanne-Lajoie (French session)
- Arnprior – Thursday, June 15, 2107, Arnprior District High School

Next steps are:

- That task groups will continue to meet
- That Algonquin College will hold an event in the Fall
- That there will be more open community sessions
- That the Health Unit will collaborate with schools and community agencies
- that the Health Unit will continue to monitor provincial updates.

v) Staff Recognition – Carolyn Froats Emond

RCDHU's Community Dietitian, Carolyn Froats Emond, was nominated and selected as a recipient of the Ontario Society of Nutrition Professionals in Public Health's (OSNPPH) Peer Recognition Award.

She was recognized for her exceptional leadership and contribution over the last 15 years in the area of school nutrition and food security.

She was involved in the following programs:

- Call to Action: Creating a Healthy School Nutrition Environment
- Nutrition Tools for Schools
- Bright Bites
- SipSmart
- Income-Related Policy Recommendations to Address Food Insecurity
- Position statement on Responses to Food Insecurity
- 2016 Position Statement Communication Plan
- Background Questions and Answers on the Position Statement.

Action: H. Daly to initiate preparation of a media release.

Fiduciary

02. Minutes of Previous Meeting (Approval) and Rescind Motion

- a. Regular Board meeting, Tuesday, April 25, 2017

Resolution: # 2 BoH 2017-May-30

A motion by C. Watt; seconded by J. Dumas; to accept the minutes of April 25, 2017 meeting as revised.

Carried

- b. Rescind Motion – Resolution # 1 BoH 2017-Feb-28

Resolution: # 3 BoH 2017-May-30

A motion by J. Dumas; seconded by C. Reavie; to rescind Resolution #1 BoH 2017-Feb-28 “Moved by: M. Donohue; seconded by C. Reavie; that staff be directed to prepare a presentation for the Chair and MOH/CEO to deliver as delegation to school boards.”

Carried

03. Correspondence

The following correspondence was received as information, only:

Item:	Subject:	From:
a.	Adult and Older Adult Oral Health	The Regional Municipality of Durham
b.	Vaccine Preventable Diseases Program Funding	The Regional Municipality of Durham
c.	Opioid Addiction and Overdose	The Regional Municipality of Durham
d.	OPHS Modernization and Low-Income Dental Program for Adults and Seniors	Porcupine Health Unit
e.	Request for a Community Information Session	Mayor David Reid, Town of Arnprior
f.	Provincial Alcohol Strategy	Wellington-Dufferin-Guelph Public Health
g.	HPV Immunization Catch-up for Boys	Wellington-Dufferin-Guelph Public Health
h.	Stop Marketing to Kids	Peterborough Public Health
i.	Reporting of Overdoses and Deaths Associated with Opioid Use	Ministry of Health and Long-Term Care
j.	OIC for Daniel Janke - three year appointment	Executive Council of Ontario

Resolution: # 4 BoH 2017-May-30

A motion by M. Donohue; seconded by D. Janke; be it resolved that Renfrew County and District Board of Health endorse the letter of December 8, 2016 from Middlesex-London Health Unit to the College of Physicians and Surgeons that guidance be given to Ontario physicians on the issuance of opioids, and that a copy of this resolution be forwarded to the College and all Ontario Health Units.

Carried

Resolution: # 5 BoH 2017-May-30

A motion by J. M. du Manoir; seconded by J. Reinwald; that correspondence to RCDHU Board be referred to the Strategic Planning and Stakeholder Communication Committee for review and action recommendation to the Board.

Carried

04. Staff Reports

- a. Report from Acting Medical Officer of Health

Dr. Robert Cushman, Acting Medical Officer of Health, gave an update and overview of his first month at Renfrew County and District Health Unit. He outlined the following priorities for the organization, stressing that items 1 and 3 are pressing:

Priorities

1. Chief operating officer's workload, deliverables, need for more support
2. Performance appraisals and work plans
3. Communication/planning/emergency planning functions and organizations
4. Revised Ministry standards and current programming
5. Overall environmental scan and needs assessment of Health Unit.

05. Board Committee Reports

- a. Governance Committee

W. Matthews presented the Governance Committee Report.

Three resources are available for sign-out:

1. The Practitioner's Guide to Governance as Leadership by Cathy Trower
2. Governance as Leadership by Chait, Ryan and Taylor
3. Finding Our Way by Margaret by J. Wheatley

In P. Emon's absence, a review of Terms of Reference (TOR) for an Executive Committee, prepared by him, was deferred to the June meeting.

Chairs, Vice-Chair, AMOH, DCS/ACEO, and Senior Management will meet semi-annually starting with the first meeting in June.

Action: Prepare purchase requisition for J. Nininger retreat/workshop.

Action: Send "Save the Date - Friday, October 27, 2017" for retreat/workshop to senior management staff.

The Board Chairs will hold a meeting following the Regular Board meeting on June 27, 2017.

Resolution: # 6 BoH 2017-May-30

A motion by M. Donohue; seconded by J. M. du Manoir; be it resolved that Resolution GC 2017-16 regarding designating meetings of chairs and vice-chair as Executive Committee be severed from Governance Committee report and referred back to Governance for reconsideration and presentation to June Board meeting.

Carried

Resolution: # 7 BoH 2017-May-30

A motion by W. Matthews; seconded by C. Watt; that the Board accept the

Governance Committee Report as revised.

Carried

b. Resources Committee

J. M. du Manoir presented the Resources Committee Report.

During the report, H. Daly presented the highlights of the **Unaudited 1st Quarter Report - 2017** and the position description and business case for a **Coordinator, Communications and Emergency Preparedness (Temporary)**.

Resolution: # 8 BoH 2017-May-30

A motion by J. M. du Manoir; seconded by J. Reinwald; acceptance of the Resources Committee report.

Carried

c. Strategic Planning and Stakeholder Communication Committee

C. Reavie presented a verbal Strategic Planning and Stakeholder Communication Committee Report.

The Committee looked at their Strategic Planning and Stakeholder Communication Committee Workplan.

Colleen Musclow, Temporary Coordinator, Quality Improvement, presented the following topics, to the Committee:

- A) Social Determinants of Health (SDOH)/Health Equity Report
- B) Opioid Overdose Prevention and Response
- C) Municipal Alcohol Policy (MAP)

She augmented the presentation with links from the internet and the RCDHU website.

Resolution: # 9 BoH 2017-May-30

A motion by C. Reavie; seconded by J. Dumas; that the verbal report of the Strategic Planning and Stakeholder Engagement Committee meeting of May 1, 2017 be accepted as presented.

Carried

06. By-Laws

None

07. Business Arising

J. Visneskie Moore will attend alPHa Annual Conference, in Chatham, from June 11 to June 13, 2017.

08. New Business

a. Accounts Payable

A motion by C. Reavie; seconded by J. Dumas; that the schedule of accounts payable for Renfrew County and District Health Unit operations for the period of

April 27, 2017 to May 26, 2017 to be approved for payment in the amount of \$864,678.90.

Carried

09. Closed Meeting

Resolution: # 10 BoH 2017-May-30

A motion by J. M. du Manoir; seconded by J. Dumas; Board move to closed meeting regarding matters of litigation, labour relations and identifiable individual(s).

Carried

J. Visneskie Moore rose to report that the Board met in closed session regarding the matters of litigation, labour relations and identifiable individual(s).

J. Reinwald vacated the meeting at 2:50 p.m.

J. Dumas vacated the meeting at 2:55 p.m.

Strategic

- 10. a. MOHLTC Consultation Document of Modernized Standards for Public Health Programs and Services Report
- b. Ontario's Basic Income

Resolution: # 16 BoH 2017-May-30

A motion by C. Reavie; seconded by C. Watt; that items 10 a. and 10. b. on the May 30, 2017 agenda be tabled to a future board meeting.

Carried

Generative

- 11. None

12. Date of Next Meeting

The next Regular meeting of the Board of Health will be held on Tuesday, June 27, 2017, at 10:00 a.m., in the RCDHU Classroom, at 7 International Drive, Pembroke.

13. Adjournment

A motion by W. Matthews; seconded by C. Reavie; to adjourn the meeting.

Carried

The meeting adjourned at 3:15 p.m.

Acting Medical Officer of Health

Jonnie Wisniewski Moore
Chair